



**CITY OF MORGAN HILL**

**17555 PEAK AVENUE MORGAN HILL CALIFORNIA 95037**  
**draft**

**PARKS AND RECREATION COMMISSION**

**MEETING MINUTES**  
**NOVEMBER 18, 2003**

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**MORGAN HILL CIVIC CENTER**

CITY HALL  
17555 Peak Ave.  
Morgan Hill, CA 95037  
408.782-0008

Chair  
Vice-Chair  
Commission Member  
Commission Member  
Commission Member  
Commission Member  
School Board Liaison  
City Council Liaison

**LIAISON**

Mark Frederick  
Daniel Kenney  
Laura Hagiperos  
Don Jensen  
Marilyn Librers  
Rick Page  
Craig C. van Keulen  
Amina Khemici  
Hedy Chang

BTAC  
Parks  
Seniors  
Arts/Downtown  
YAC/Endowment  
Recreation Center  
Youth Sports/Rec Center

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**7:00 p.m.**  
**CALL TO ORDER**

**ROLL CALL ATTENDANCE**

**DECLARATION OF POSTING OF AGENDA**

Per Government Code 54954.2

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS**

None

**REPORTS**

PARKS: Deputy Director Mori Struve

**Parks:**

- "Paradise Park Play Equipment Improvements Project": Equipment will not be installed until spring 2004.

**Indoor Recreation Center:**

- Will proceed on schedule per budget.
- Held 2 meetings with Senior & Youth advisory committees; they will report back the 1<sup>st</sup> week of December about workshops.

**RECREATION & COMMUNITY SERVICES: Manager Julie Spier**

Activity Report  
Evening of the Arts/Cultural Dance  
Winter-Spring Activity Guide  
Children's Holiday Party  
Library Project Update

**Activity Report:**

- Focusing/tracking
- Special Event permits should take 60 days to get; will work with City Visions to educate people about process.
- Hope Garza replaced Sandra Thomsen-Diner with 30 hours a week as the Office Assistant.
- Custodial Staff: one full-time and two part-time positions currently held.
- Commission Member Page requested to find out how many hours were available and used, by room, at CCC.
- Commission Member van Keulen inquired about the amount of money used for non-revenue earning activity at CCC. They are currently in the process of researching that information.

**Evening of the Arts/Cultural Dance:**

- Acknowledged and thanked Don Jensen for help with program.
- Three of the six groups that performed have already discussed booking space at the CCC.

**Winter-Spring Activity Guide:**

- There are a total of 350 classes being offered for spring.
- CCC met financial goal for the month of September.
- The web-base software is not yet working; hopefully it will be running in the next few weeks.
- October's financial status may flat line in comparison to September's.
- There have been a total of 3,400 paid users of CCC this year.
- Both the El Toro and Hiram Morgan Hill rooms are equipped with wireless microphones.
- The sprinkler system in the Amphitheater was taken out in an electrical storm.
- Commission Member Page asked if surge protectors are being used. This issue must be further investigated in order to answer.

**Library Project Update:**

- Unsuccessful in round two
- Council sub-committee will make a recommendation for round three submittal to Council.
- At this point, the competing groups are much more advanced in the process.
- Bond language: Those in round 3 who are regarded as "Very Good" and will receive 50% of the pot in a future proposed bond.
- This is nearly a \$20 million plan (\$5 million from city/ \$13.4 million from state).
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**Robert's Rules of Order Review: Manager Julie Spier**

Training: December meeting

## **BUSINESS**

### **1. SANTA CLARA COUNTY PARKS AND RECREATION STRATEGIC PLAN PRESENTATION**

**Recommended Action:** Receive presentation by Jane Mark, Santa Clara County Park Planner, regarding the County Parks Strategic Plan.

Continued to next meeting due to equipment malfunction.

### **2. COMMUNITY PARK MASTER PLAN**

**Recommended Action:** Receive presentation of Draft Community Park Master Plan, receive public comment, and provide staff comments for finalizing a recommendation for City Council.

#### **Community Park Master Plan:**

- Due to be finalized in February. Notified 150 residents.
- Public Works Department planning to relocate.
- Possible uses for P.W. facilities: Club House-Concessions, replace with 6 tennis courts for a total of 12 (4 currently exist, 2 coming soon, and 6 more).
- The play equipment will be unique- slide built into hill, net structure for climbing, and water spouts in the shape of animals.
- It will be necessary to repave and relocate the streets and entrances.
- Idea was presented to separate the bicycles from the skate park.
- There is a 5 to 10 year plan to include a permanent dog park.
- The budget is \$1.2 million, but the proposed plan is at \$2.3 million.
- A hydrology study is necessary before presenting to Council.
- The plan is currently at a 20% contingency, but will be at 10% by the end.
- Commission Member Librers inquired about Public Works sharing cost to fund water retention. They will not; the cost is included in the \$1.2 million budget.
- Commission Member Librers expressed concern about the location of the skate park being so close to the tennis courts. This may cause a hazard if a ball were to enter the skate park. This will be reviewed.
- Commission Member Jensen asked why the cost of planting trees for the park is so much more than it was for the Recreation Center. This may be due to the size of trees involved.
- Commission Members Librers and Keulen inquired about draining and grassing the pond.

#### **Public Comments:**

- Marty Frank, representative of Home Owners Association (36 members), is concerned about water flow if pond retention is gone. He requested that a study be done. Mr. Frank would like to present the outcome of the study to his association before making a decision to support the removal of the pond.
- Staff Mori Struve verified that they will provide a study and further research into hydrology study.
- Susan Collins stated that there was no retention facility for their subdivision.
- Pastor of Solomon Grace Baptist Church is a member of Parkside and appreciates all the improvements.
- Chris Yoder is in favor of having at least 8 tennis courts available for the community. Suggested that the berm (near the existing tennis courts) be used as a spectator area. The courts must be facing North to South.
- Allen Lynn requested that the Commission not take the drainage issue lightly; there has been flooding in the past. Also, inquired about adding additional sidewalks (on the street) as a safety precaution.

#### **Final Comments:**

- Commission Members van Keulen and Librers would like to include basketball courts in the Tennis Option 1 plan.

Motion made by Commissioner van Keulen to accept phase I Tennis Court design proposal with an additional two courts and a outdoor basketball court included. Motion was seconded by Vice-Chair Kenney and approved 7:0.

- The architect will return on December 16<sup>th</sup> with a new proposal.

### **3. INTERIM DOG PARK**

**Recommended Action:** Receive staff report of PRC recommendation for Interim Dog Park.

#### **Interim Dog Park:**

- Commission Member Page asked if it was necessary to have a bathroom on site. Advocates for the dog park were content to have a place available for the dogs to run.
- Chair Frederick suggested looking into setting up a porta- potty instead.
- Commission Member Jensen suggested that the drinking fountain be renamed to a faucet, so that it would not be necessary to spend money on the sewer system.
- Commission as a whole recommended that the cost estimate be revised to include costs for only the fence and granite (bare bones).

#### ***Final Comments:***

- Commission Member Librers expressed how impressed she was with the way everyone involved had moved things along so quickly.

### **4. APPROVAL OF MEETING MINUTES OF OCTOBER 21, 2003**

**Recommended Action:** approve October minutes as presented.

Motion made by Commissioner Jensen, seconded by Vice-Chair Kenney, approved 7:0.

### **5. SENIOR ADVISORY RECOMMENDATION REGARDING "REQUIREMENTS DOCUMENT" FOR INDOOR COMMUNITY RECREATION CENTER**

**Recommended Action:** Accept Recommendation from Senior Advisory Committee requiring architect of Indoor Community Recreation Center to prepare a "Requirements Document".

Staff will provide this document.

### **6. OUTDOOR SPORTS COMPLEX**

**Recommended Action:** to conduct a public community meeting at the January PRC meeting to discuss with interested community members and groups the scope of the project; to appoint a sub-committee to work with Chair Frederick and Commissioner van Keulen on this project.

#### **Outdoor Sports Complex:**

- Chair Frederick met with Mayor Kennedy previous Friday.
- Organized sports groups will be asked to attend January's PRC meeting for a public hearing.
- This meeting will bring everyone up on current status and develop a sub-committee to work on a variety of issues including revising the phasing of the conceptual design.
- Commissioners are requested to submit names for representatives.

### **FUTURE COMMISSION ITEMS**

Sports Complex: establishing a sub-committee to include community groups (January public meeting)  
Bowling Alley as interim youth and senior center—concept :  
Senior and youth programming policies – December  
BMX/Skate Park Design and Fund-raising: (pending)

## **ANNOUNCEMENTS**

## **REQUESTS FOR FUTURE ITEMS**

Annual Workshop with Council  
Quarterly Youth/Senior Committees to meet with the commission.

## **ADJOURNMENT**

Regular Parks and Recreation Commission Meeting on December 16, 2003.  
Motion to adjourn by Vice-Chair Kenney, seconded by Commissioner Librers, approved 7:0.